

## **Burnaby School District Aboriginal Enhancement Working Group**

### **Group Norms**

#### Purpose

The Burnaby School District Aboriginal Enhancement Working Group meets over the course of the school year to discuss services related to Aboriginal Education in the Burnaby School District. The purpose of the group is to provide input and feedback on programming targeted for Aboriginal learners 'that integrates academic achievement and Aboriginal culture and/or language.' - *Ministry of Education*

The responsibilities of the group include:

1. Provide input and feedback into Aboriginal Enhancement services.
2. Provide feedback on tracking of progress toward meeting the goals in the Aboriginal Education Enhancement Agreement.

#### Group Members

Members of the Burnaby School District Aboriginal Enhancement Working Group are 1 year term positions, with expressions of interest being sent forward from each representative group in the spring prior to the next school year. Group members will include:

- (1) District Principal of Aboriginal Education (Working Group Chair)
- (1) Board of Education Trustee
- (1) Senior Management Team Representative or Designate
- (1) District Elder
- (3) Elders from Host Nations
- (1) Student Representative (Grades 8-12)
  - Student to be identified through the District Student Advisory Council.
- (4) Parent Representatives
  - May not be employees of SD41;
  - 1 parent representative from each zone, with a balance of K-7 and 8-12;
  - Parent representatives to be identified by expressing interest through their school based Parent Advisory Councils. A letter calling for expression of interests will be sent to PAC's via District Parent Advisory Council.
- (1) Burnaby Teachers Association Representative
- (1) CUPE Representative
- (1) Burnaby Principals and Vice Principals Representative
- (1) Simon Fraser University Representative
- (1) Spirit of the Children Representative
- (1) North Fraser Metis Association Representative

#### Expectations for Group Members

All group members agree to the following expectations:

- Respectful interactions inside and outside of meetings, that include:
  - Attend and participate in all meetings;
  - Active listening;

- Acknowledging that all members are here with good intentions and the best interests of all Aboriginal learners;
- Respecting the voice of others;
- Respecting the agenda and the time of the group;
- Keeping to the purpose of the group;
- Focusing attention and dialogue on a District wide K-12 perspective on Aboriginal Education;
- Promotes finding solutions to potential barriers for students;
- Approach new ideas, thoughts or opinions with a growth mindset;
- Be respectful of differing points of view and strive toward ensuring the best interests of all Aboriginal students are met;
- Be open to understanding and respecting the diversity of opinion prevalent in our community regarding Aboriginal student success.

### Code of Conduct

Further to the Burnaby School District Code of Conduct, it is expected that as members of all members of the Aboriginal Education Working Group will adhere to the Burnaby School District Code of Conduct (see attachment). If members of the Aboriginal Education Council are unable to adhere to the Burnaby School District's Code of Conduct, or the expectations of working as part of the Council, the individual(s) shall be removed from the Aboriginal Education Council.

Further information on the Burnaby School District Code of Conduct can be found here:  
<http://sd41.bc.ca/about/pdf/codeConduct.pdf>

### Confidentiality

Members of the Aboriginal Enhancement Working Group will not share information pertaining to students, staff, schools, programs, proposals or projects that is deemed confidential.

Before confidential items, or materials that may identify staff, schools or students, are shared within the meeting, group members will be informed that the information is confidential in nature. Failure by members of the Working Group to adhere to confidentiality will result in the individual(s) being removed from the Aboriginal Enhancement Working Group.

### Time

Burnaby School District Aboriginal Enhancement Working Group will meet three times per year. Additional meetings will be scheduled if required during times of increased need for consultation and collaboration. The following are the parameters of these meetings:

- Meetings to be held on Wednesday or Thursday;
- Meetings to be 2 hours maximum in length;
- Scheduled start and end time of meetings will rotate between the following times:
  - 4:00-6:00pm
  - 5:30-7:30pm
  - 6:00-8:00pm;

The agenda for each meeting will be sent to group participants in advance of the meeting. If additional items are requested for the agenda, they will have to be received in advance of the meeting and will only be added if the requested items are in alignment with the above norms for the Working Group.